

GOVERNMENT OF ODISHA
DEPARTMENT OF HIGHER EDUCATION

No. HE-LSFXI-POLICY-0001-2018 28818 *** /HE Dated: 11.10.18

From:

Dr. Partha Sarathi Mishra, IAS
Additional Secretary to Government

To

All Principals/Institution Heads of all Non-SAMS Colleges

Sub: Regarding online verification/validation of applications and documents for award of e-Medhabruti (Fresh) and (Renewal) for the year 2018-19 in respect of Non-SAMS colleges (Jr. Merit / Sr. Merit / PG Merit / Technical & Professional Merit).

Madam / Sir,

I am to say that online applications are invited from students for award of Fresh scholarship 2018-19 under e-medhabruti scholarship scheme of the Higher Education Department through fresh Advertisement.

Like previous year, in order to expedite disposal of e-medhabruti scholarships to eligible students, it has been decided that the fresh cases will be validated online by the Head of the institution/ Principal of the college.

1. The guidelines for selection of students for award of different scholarships under e-Medhabruti scheme for the year 2018-19 has been uploaded in our website for reference. The guidelines have to be followed scrupulously for verification of online applications.

2. **For the Fresh cases of academic year 2018-19**, the students are required to apply online through www.medhabruti.org and upload the required documents such as income certificate, mark sheet, resident certificate and bank account details. All such documents will be displayed in the Principal's login under the tab 'Scholarship details'. The Principal has to verify them as per e-medhabruti guidelines. **The student should be in the 1st year of the course. 10th / +2/ +3 marks should be more than 60% for Junior Merit, Senior Merit, P.G. Merit, Technical / Professional scholarship. The applicant should be resident of Odisha and combined parental income should not exceed 6 lakhs per year.** Only if all details are found correct, they have to be validated.

3. The Principal has to ensure that the correct data has been uploaded.

- Genuineness of the student i.e. he/she is studying in the college/institution for the particular year.
- Correct data regarding parental income, mark secured, bank details and residence have been entered.
- Only students who are residents of Odisha are eligible for scholarship.

➤ Principal has to enter the date of admission and the year of study of the student (i.e. 1st year/2nd year/3rd year/4th year/5th year) which is mandatory in nature.

If any error is found, the Principal will rectify the error. If all data are correct, the Principal will validate the record for the application to be considered by the department. **Merit lists will be drawn only from the records validated within the timeline given.**

7. If any student had applied more than one time, only single record will be authenticated by the Principal.
8. Only aggregate marks secured (as per 10th/ +2 / +3 board examination mark sheet) out of the maximum marks prescribed shall be filled.

RENEWAL

Students need not apply separately for renewal for this year. For Renewal of 2018-19, eligible students present in previous selection list are listed in the Principal's login id as per their eligibility on account of duration of course and only students continuing in the concerned academic year are to be validated by the Principal. The principal has to enter the Registration number/Admission number and the year of study of the student (i.e. 1st year/2nd year/3rd year/4th year/5th year) which is mandatory for the validation process. **The Principal / Head of Institution will be personally held responsible for validating only genuine students from the records displayed in their login.**

The User manual for Institutes and FAQ for Non-SAMS is available in the portal www.medhabruti.org.

The Principals are requested to publish notice in their respective colleges in this regard for general awareness of students.

The validation window for 2018-19 fresh and renewal records will close by 15.11.18.

Yours sincerely,


Additional Secretary to Government

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Copy forwarded to Commissioner-cum- Secretary, SC & ST Welfare Development Department / Commissioner-cum- Secretary , Skill Development & Technical Education Department/Commissioner-cum-Secretary, Higher Education Department for kind information.


Additional Secretary to Government

Memo No. 28820 date 11.10.18

Copy to General Manager, OCAC, Bhubaneswar / Programme Manager, CSM Technology Pvt. Ltd, 6th Floor, OCAC Tower, Acharya Vihar, Bhubaneswar-751013 for information and necessary action.

The CSM Technology Pvt. Ltd is requested to put these guidelines under the tab 'Notices'.


Additional Secretary to Government