

GOVERNMENT OF ODISHA
DEPARTMENT OF HIGHER EDUCATION

No. HE-LSFXI-POLICY-0001-2018 28821 /HE Dated: 11.10.18

From:

Dr. Partha Sarathi Mishra, IAS
Additional Secretary to Government

To

All Principals/Institution Heads of all SAMS Colleges.

Sub: Regarding online validation of applications for award of e-Medhabruti (Fresh) and (Renewal) for the year 2018-19 in respect of SAMS colleges (Jr. Merit/Sr. Merit)

Madam / Sir,

I am to say that SAMS data of eligible students (60% and above marks) have been pushed into concerned Administrator log in / Principal's log in for award of fresh and renewal scholarship under e-medhabruti scholarship scheme of the Higher Education department.

Hence in order to expedite disposal of e-medhabruti scholarships to eligible students, the following procedure is to be followed henceforth.

1. **For the Fresh cases**, the required documents such as income certificate, mark sheet, resident certificate and bank account details have to be collected from concerned students and verified as per e-medhabruti guidelines (10th / +2 marks should be more than 60% for +2 / +3 scholarship, should be a resident of Odisha and combined parental income should not exceed 6 lakhs p.a) and **if found correct they have to be scanned and uploaded** in the existing college Administrator log-in under the tab 'scholarship details'.

2. The Principal has to ensure that the correct data has been uploaded.
 - Genuineness of the student i.e. he/she is studying in the college/institution for the particular year.
 - Correct data regarding residence, parental income, mark secured and bank details have been entered.
 - Only students who are residents of Odisha are eligible for scholarship.
 - If any error is found, the Principal will instruct the administrator to rectify the error. If all data are correct, the Principal will validate the record for consideration by the department. **Merit list will be drawn only from the records validated within the timeline given.**
3. If any student had applied more than one time, only single record will be validated by the Principal.
4. Only aggregate marks secured (as per 10th / +2 board examination marksheet) out of the maximum marks prescribed shall be validated.
5. If any ineligible student record is shown in the list, such record shall be rejected by the Principal with reasons for ineligibility.

RENEWAL

For Renewal of 2018-19, eligible students present in previous selection list are listed in the Principal's login id as per their eligibility on account of duration of course and only students continuing in the concerned academic year has to be validated by the Principal. **The Principal / Head of Institution will be personally responsible for validating only genuine students from the records displayed in their login.**

The User manual for Institutes and FAQ is available in the portal www.medhabruti.org.

The Principals are requested to publish notice in their respective colleges in this regard for general awareness of students.

The validation window for 2018-19 fresh and renewal records will close by 15.11.18.

Yours sincerely,

PS
10.10.18

Additional Secretary to Government

Memo. No. 28822/HE Dated: 11/10/18

Copy forwarded to Commissioner-cum-Secretary, School & ME Department/ Commissioner-cum- Secretary, SC & ST Welfare Development Department/ Commissioner-cum-Secretary , Higher Education Department for kind information.

PS
10.10.18

Additional Secretary to Government

Memo No. 28823 date 11/10/18

Copy to General Manager, OCAC, Bhubaneswar/ Programme Manager, CSM Technology Pvt. Ltd, 6th Floor, OCAC Tower, Acharya Vihar, Bhubaneswar-751013 for information and necessary action.

The CSM Technology Pvt. Ltd is requested to put these guidelines under the tab 'Notices'.

PS
10.10.18

Additional Secretary to Government