

FREQUENTLY ASKED QUESTIONS (Non-SAMS Colleges / Institutions)

Q1. What is meant by Non-SAMS Colleges/ Institutions?

- A. Non-SAMS colleges are those institutions in which students are not admitted through e-admission process of SAMS portal. Ex.: CBSE/ICSE affiliated schools [for Sr. Merit], Universities & PG offered colleges [for PG Merit], Technical/Engineering institutions, Professional Colleges, Medical colleges etc. [for Technical & Professional Merit] and outside State institutions.

Q2. What are the conditions of eligibility for e-Medhabruti Scheme?

- A. Below are the criteria to apply for e-Medhabruti:-
- Applicant should be a resident of Odisha.
 - Annual Parental income should be less than 6.00 lakhs.
 - Applicants should have passed and secured minimum 60% of mark(aggregate) of last exam passed.
 - ✓ For P.G Courses: - +3 Degree or equivalent exam.
 - ✓ For U.G (Engineering & Medical Courses):-+2 or equivalent exam
 - ✓ Other Professional Courses:- +3 Degree or equivalent 3 year course at only for MBA/MCA/MFC/MSW/PGDM and +2/+3/equivalent exam for other courses as applicable to pursue the Technical/Professional courses for both boys and girls.
 - ✓ For +3/ Degree (3 Yr courses):- +2 or equivalent exam
 - ✓ For +2/XII(CBSE/ICSE):- 10th or equivalent exam.
 - Applicant should apply ONLY in the 1st year of joining **i.e., 1st Year of the course.**

Q3. Can the students apply anytime during the year of admission?

- A. No. Students can only apply online on the e-medhabruti website during a particular time period as per time schedule published in the newspaper/floated in the medhabruti website of Higher Education Department.

Q4. Who are not eligible for the scholarship (Fresh)?

- A. The applications of following categories of students are not eligible:
- Only in the year of joining (1st year of the course)
 - In case of unclear uploaded documents like Mark Sheet, Income Certificate, Residence Certificate, Bank details, Aadhaar Card, College ID card etc.
 - Students, who are pursuing Diploma course / Lateral entry course / Distance Course / B.Ed and M.Ed. / M.Phil/M.Tech and Ph.D are not eligible for scholarship under Technical & Professional category.
 - Submission of physical applications copies through Principals of the concerned colleges.

Q5. What is the last date for submitting application online?

- A. Closure dates for submission of various scholarship applications are available in the medhabruti home page at “View Key Dates” section.

Q6. Whether I have to fill up the online application in one sitting?

- A. Yes. You have to fill the online application in one go.

Q7. What are the documents to be uploaded at the time of online application?

- A. Scanned copy of following documents:
- Original mark sheet of Last Qualifying Examination as mentioned in answer of Q2.
 - Bank passbook front page (with IFSC code and MICR code written on it)
 - Income Certificate.
 - Resident Certificate
 - Aadhaar Card
 - College ID card issued by concerned authority. While in the absence of the same, the student may provide Admission receipt/Library card/Letter of Undertaking from concerned college authority (any one).

Q8. Who is not eligible to apply for fresh?

- A. Following types of students are not eligible for fresh scholarship -2018
- Diploma course Students.
 - Lateral Entry Students
 - Distance / Correspondence course Students.
 - B.Ed and M.Ed course Students.
 - Continuing their study in the 2ndYr/3rd Yr/4th Yr/5th Yr for different category of merit.

Q9. Can a candidate avail multiple scholarships?

- A. No. As per Govt. Guidelines, a candidate can avail only one scholarship.(Either Central or State)/ PRERANA Scholarship.

Q10. Should I apply again for renewal of Scholarship (Previously selected applicants under particular merit category)?

- A. No. There is no need to apply for renewal of scholarship. For renewal of scholarship, the eligible students list will be pushed into the concerned Principals log in for online validation and after online validation only, their renewal scholarship will be sanctioned for disbursement.

Q11. How can I apply for Scholarship, if I haven't availed it in the first year of the course?

- A. Online fresh application submission is possible only for 1st year students of the course.

Q12. Can I apply as a Fresh if I am a Renewal candidate?

- A. No. You cannot apply as a fresh if you are a Renewal candidate until and unless your course duration is completed otherwise your application will be rejected in that case.

Q13. Which fields in the application form are mandatory?

- A. Fields provided with red asterisk (*) mark are mandatory fields.

Q14. What happens, if I detect mistakes after final submission of online application?

- A. You should separately inform the mistakes detected by you to the concerned Principal of your Institute at the time of online validation. The software provides facility at the level of the institute to correct information provided by the applicant.

Q15. What should I do, if I do not find my institute name in the drop-down menu?

- A. Send you request on the mail id- emedhabruti1920@gmail.com for **Adding New College Name / Course / Subject / Wrong Entry**” with scanned copy of the request letter signed by the Head of the Institution / College.

Q16. Can I take print out of my application at any stage?

- A. Yes. Printout of application can be taken at any stage. The finally submitted application will have the “Barcode” and by using the barcode and date of birth, you can take print out of online application.

Q17. Whether I have to scan the certificates and upload in the system before submission of the online application?

- A. Yes. The system has the facility of uploading the scanned copy of the required Certificates, like Residence Certificate, Income Certificate, Mark sheet & Certificate and First page of bank passbook, Aadhaar Card, College Id card/Supporting docs.

Q18. What is to be done after submitting the online application?

- A. After submission of the application online , you should take a print out of the application (this would come with a barcode), sign it and submit it at the Institute with requisite documents for online validation by the Principal concerned and keep a copy of it for future reference.

Q19. How to get Residence certificate?

- A. The student has to obtain his/her residence certificate from the concerned Tahasildar/Addl.Tahasildar. The students whose parents are working under OdishaState Government can also produce resident proof from the Employer.

Q20. How to get Income certificate?

- A. The concerned student has to obtain the Annual income certificate from the concerned Tahasildar /Addl.Tahasildar.

Q21. Which marks are to be considered while applying?

- A. Only **aggregate** marks obtained in the last Board/Council/University examination are too filled by the applicants.

Example: CBSE students having 6 subjects have to calculate from 6 subjects only (Best of 5 is not allowed) and only Honours mark/Semester marks etc shall not be considered.

Q22.Why ‘.PDF’ format is not able to upload?

- A. Only .pdf file having size between 100 KB to 1MB file will be uploaded.

Q23. What are the specifications of scanning the document to upload?

- A. Below are the criteria to upload documents.
- Format of the document should be .pdf.
 - Each scanned document size should be between 100KB to 1MB.

Q24.Any technical problems like [pdf not uploading / Data jumbling /Modify option not working/Server Error issue etc.] whom to contact?

- A. For technical issues, please contact on the Helpline (Toll Free) 155335 / 1800-345-6770.

Q25. What all documents I have to submit with the print out of the application for enabling online validation at the level of Principal?

- A. You have to approach the Principal / Scholarship In charge for online validation with the relevant documents like copy of Residence Certificate, copy of Income Certificate, Copy of Mark sheet of last qualifying examination, Copy of first page of Bank Passbook (showing IFSC Code of the Bank & Bank Account Number), Aadhaar card, College Id card/supporting documents along with the print out of the Application. The Institute would verify the original certificates & return back to the students.

Q26. How to check the status of my application?

- A. You need to click on “Application Status” link available on the medhabruti homepage. Then, Please provide your **application reference no** and **registered mobile** to know your application status.

Q27. What should I do, if, by mistake, I select a wrong institute?

- A. For any type of wrong entry, you need to send your request on the mail id- emedhabruti1920@gmail.com .

Q28. What should I do, if, by mistake, I select wrong Category and apply for wrong Scheme?

- A. For any type of wrong entry, you need to send your request on the mail id- emedhabruti1920@gmail.com .

Q29. How can I apply for scholarship, if I am a student of Institute, located outside Odisha?

- A. The resident students of Odisha studying out Odisha are eligible to apply for the medhbaruti. They need to visit www.medhabruti.org, and then need to download the guideline & User manual and follow the procedure.

Q30. What is the meaning of online validation in the scholarship process?

- A. The process of online validation is essentially meant to check whether the particulars given in the scholarship form are correct as per the documents enclosed. The online validation is done in the level of College/Institute/University as the case may be.

School/Institute Validation:-In this Validation, the college principal has been mandated to verify the documents furnished by each student with the entry made in the application form online against with documents submitted by the students. Once the verification is completed and all entries are found correct, he would finally validate it online.

Q31. How to view the details of a particular scheme?

- A. You can get the detail information by clicking on the “Guideline” button link displaying in the Home page.

Q32. How to know the deadline for validation of application at Institute/State Level?

- A. Please visit the medhabruti homepage and check the latest updates for any kind latest news.

Q33. Methodology adopted for generating selection list for selecting the beneficiaries under e-Medhabruti?

In case, requisite number of candidates is not available under Technical & Professional Merit category of scholarship, then the balance number of scholarship shall be awarded to other eligible applicants of other stream of same scholarship category irrespective of their number of scholarship fixed for each course.

Q34. What is the methodology for disbursal of scholarship under e-Medhabruti?

- A. Scholarship is disbursed through Direct Benefit Transfer (DBT) mode i.e. directly into the bank account of the beneficiary. To have seamless disbursement of scholarship, students are required to have operational / active bank accounts. Bank account must be preferably in any Nationalised Bank with core banking facility.

Q35. What instructions should be followed by student while filling up Bank Account details?

- A. Please follow the instructions as mentioned below.
- The complete Saving Bank Account no. must be entered correctly. If bank details entered by students are found incorrect and fail under Bank Validation, the scholarship amount will not be transferred, though the application is approved for scholarship.
 - IFS Code must be entered correctly.
 - Bank Account must be operational/active till disbursement of scholarship (for all eligible applicants) so that payment does not fail.
 - Bank Account must be preferably in any Scheduled Bank (as per Reserve Bank of India list) with core banking facility.
 - The Bank Account must be in the name of applicant/student only.
 - It is advised that the student should submit the account details of the Bank Account which is seeded with his/her Aadhaar number, as the payment of the scholarship amount to the student giving Bank Account seeded with Aadhaar is faster.

Q36. Are all courses covered under the ambit of Technical & Professional Merit?

- A. No. The scholarship under Technical & Professional merit will be awarded in Professional courses & Technical courses, medical and paramedical courses like MBBS, BAMS, BDS, B.Arch., B.Tech. etc. as specified in Appendix-III of medhbaruti guidelines.

Q37. Who will verify the credentials of the candidates? How will payments be regulated?

- A. The Concerned University/Institute/College in which the student is pursuing the course of study will verify the credential of the student on the e-space of medhbaruti Portal.

Q38. How and when will I know whether my application is selected or rejected?

- A. Result of scholarships is published on medhbaruti portal on regular basis as and when sanctioned.